



1. **JOB TITLE:** Plumbing Maintenance Worker (All Interested Candidates)

Announcement Number: DaresSalaam-2024-040

Hiring Agency: Embassy Dar Es Salaam

Open Period: 08/27/2024

Vacancy Time Zone: GMT+3

Series/Grade: LE - 1210 5

Salary: TZS TSh21,758,309 /Per Year

Work Schedule: Full-time - 40HRS PER WEEK

Promotion Potential: LE-5

Duty Location(s): 1 Vacancy in Dar Es Salaam, TZ

Summary:

The U.S. Mission in Dar es Salaam is seeking eligible and qualified applicants for the position of **Plumbing Maintenance Worker** in the **Facilities Section**.

Duties

Operation: 50%

- Installs and repairs plumbing and associated mechanical systems, including water supply and treatment, piping and plumbing fixtures, fire sprinkler and landscape sprinkler systems, etc., ensuring that all tasks are completed in accordance with applicable codes and manufacturers' recommendations.

- Responds to emergency calls during off-duty hours when critical systems stop functioning, or when there is an imminent threat to the safety of personnel or structural integrity.
- Addresses existing or potential problems and makes recommendations to ensure systems and equipment meet the design and manufacturers' operating parameters.
- Orders and stocks plumbing and mechanical supplies and replacement parts to ensure availability for future needs.
- Assists in developing and executing testing and inspection checklists to ensure quality work by contractors and staff.
 - Contributes to the safety program managed by the Post Occupational Safety and Health Officer (**FM/GSO**).

Maintenance: 40%

- Performs preventive maintenance by inspecting, adjusting and troubleshooting plumbing systems and equipment to ensure reliable operation and uninterrupted water supply to critical facilities.
- Provides routine inspection on all systems and prepares written reports on their condition, including all key performance indicators in conformance with the reporting requirements of the Overseas Buildings Operations (OBO) Annual Facility Condition Survey and Annual Inspection Summary.
- Assists in developing and executing a comprehensive preventive maintenance program for plumbing systems (potable water and wastewater treatment and storm water), equipment and associated components and controllers.

Logistics: 10%

- Records and compiles operational data, completing and maintaining forms, logs, and reports
- Assists in the preparing documents for maintenance, repair and renovation, including soliciting and monitoring contractors.
- Escorts local contractors at post facilities when required.

Qualifications and Evaluations

Requirements:

EXPERIENCE: A minimum of three (3) years of experience in the repair and maintenance of building plumbing and mechanical systems and utility treatment operations is required.

JOB KNOWLEDGE:

Competence in:

- Maintenance and repair of plumbing and mechanical systems, fixtures, water treatment, potable water and waste water treatment plant, swimming pools, fire sprinkler systems including sensors, alarms, building automation systems, hydronic systems, and water heaters.
- Minor component replacement of motors, valves, pumps, controls and recording instruments.
- Testing procedures in control devices to monitor, diagnose faults, determine current operating capacity to the design requirements, all in accordance with U.S. and host country regulations.
- Reading and working from engineering drawings, specifications and material list

Education Requirements:

Completion of Secondary School is required **and completion of vocational training from an accredited institute recognized as producing journeyman level technicians with a concentration in plumbing principles and application is required.**

Evaluations:

LANGUAGE:

Limited Knowledge (Written/Speaking/Reading) in English is required in order understand verbal requests, read some technical material, and prepare simple reports.

Swahili Good working knowledge (Written/Speaking/Reading) is required. In order to communicate with local contractors and other LE Staff. ***This may be tested.***

SKILLS AND ABILITIES:

- Communication and interpersonal skills to answer queries from end-users.
- Ability to work as part of a team, work under pressure and a tight schedule.
- A flexible approach to work shifts and answer emergency calls at all hours.
- A current driver's license is required.

Required Documents:

To qualify based on education, you **MUST** submit the requested degree and transcripts as verification of educational requirement by the closing date of this announcement. Failure to provide requested information, or the

information is insufficient to verify eligibility, may result in disqualification for this position.

All Applicants:

- Secondary School (Form IV) Certificate
- **Vocational training certificate from an accredited institution recognized as producing journeyman level technicians with a concentration in plumbing principles and application**
- Proof of Citizenship
- Driver's License
- Work Permit

[APPLY HERE](#)

2. **JOB TITLE:** HVAC Maintenance Worker (All Interested Candidates)

Announcement Number: DaresSalaam-2024-039

Hiring Agency: Embassy Dar Es Salaam

Open Period: 08/27/2024

Vacancy Time Zone: GMT+3

Series/Grade: LE - 1210 6

Salary: TZS TSh25,503,476 /Per Year

Work Schedule: Full-time - 40HRS PER WEEK

Promotion Potential: LE-6

Duty Location(s): 1 Vacancy in Dar Es Salaam, TZ

Duties

Operation: 50%

- Installs and repairs HVAC systems and ensures that all tasks are completed in accordance with applicable codes and manufacturers' recommendations.
- Responds to emergency calls during off-duty hours when critical systems stop functioning, or when there is an imminent threat to the safety of personnel or structural integrity.
- Installs, removes, relocates, repairs, and tests HVAC equipment and components to ensure performance.
- Addresses existing or potential problems and makes recommendations to ensure systems and equipment meet the design and manufacturers' operating parameters.
- Orders and stocks HVAC supplies and replacement parts to ensure availability for future needs.
- Assists in developing and executing testing and inspection checklists to ensure quality work by contractors and staff.
- Contributes to the safety program managed by the Post Occupational Safety and Health Officer (FM).

Maintenance: 40%

- Performs preventive maintenance by inspecting, adjusting and troubleshooting HVAC systems and equipment to ensure reliable operation and uninterrupted air supply to critical facilities.
- Provides routine inspection on all systems and prepares written reports on their condition, including all key performance indicators in conformance with the reporting requirements of the Overseas Buildings Operations (OBO) Annual Facility Condition Survey and Annual Inspection Summary.
- Assists in developing and executing a comprehensive preventive maintenance program for HVAC systems, equipment and associated components and controllers.

Logistics: 10%

- Records and compiles operational data, completing and maintaining forms, logs, and reports
- Assists in preparing documents for maintenance, repair and renovation, including soliciting and monitoring contractors.
- Escorts local contractors at post facilities when required.

Qualifications and Evaluations

Requirements:

EXPERIENCE: A minimum of three **(3)** years of experience in the repair and maintenance of commercial or industrial HVAC systems is required.

JOB KNOWLEDGE:

- Maintenance and repair of HVAC controls including motor starters, thermostats, humidistats, variable frequency drive (VFD) motors and controllers, motorized and gravity dampers, sensors and building automation systems, furnaces, hydronic systems, hot water heaters and heat pumps, evaporators and condensers, chillers and boilers.
- Minor component replacement of motors, valves, pumps, controls and recording instruments
- HVAC testing procedures in control devices to monitor, diagnose faults, determine current operating capacity to the design requirements, all in accordance with US and host country regulations.
- Reading and working from engineering drawings, specifications, HVAC schematics, one-line diagrams and material list.

Education Requirements:

Completion of **secondary school** is required and **completion of vocational training** from an accredited institution recognized as producing journeyman level technicians with specialization in the HVAC field is required.

Evaluations:

LANGUAGE:

Limited Knowledge (Written/Speaking/Reading) in English is required in order understand verbal requests, read some technical material, and prepare simple reports.

Swahili Good working knowledge (Written/Speaking/Reading) is required. In order to communicate with local contractors and other LE Staff. ***This may be tested.***

SKILLS AND ABILITIES:

- Communication and interpersonal skills to answer queries from end-users.

- Ability to work as part of a team, work under pressure and a tight schedule.
- A flexible approach to work shifts and answer emergency calls at all hours.
- A valid driver's license is required.

APPLY HERE