



## **1. JOB TITLE: Finance and Administration Director**

- Reports to: Chief of Party – PMI Mbu (Mosquitoes) Project
- Location : Dar es Salaam, Tanzania

With 50 years of experience, working in over 60 countries, Population Services International (PSI) is the world's leading non-profit social marketing organization. PSI is reimagining healthcare by putting the consumer at the center, and wherever possible – bringing care to the front door. We are working to fix market failures, shape future health markets and shift policy and funding to better support consumer empowered healthcare.

There are over 8,000 “PSI’ers” around the world. We are diverse group of entrepreneurial development professionals with a wide range of backgrounds and experience. All with unique skills that we bring to the critically important work that we do.

### **Join Us**

The purpose of this anticipated PMI Mbu (Mosquitoes) project is to identify and implement proven, evidence-based vector control approaches in Tanzania, in support of reducing the overall malaria burden and moving Tanzania closer to Malaria elimination. The anticipated project has four primary components: (1) Insecticides treated mosquito net (ITN) distribution; (2) Social and behavior change (SBC) for ITN use and other vector control interventions; (3) Using data, including those generated from entomological surveillance, to provide the Government of Tanzania and malaria partners with expert technical guidance, and as appropriate, develop plans for implementation of modified or new vector control approaches in Tanzania; and (4) Capacity strengthening of government institutions ( Mainland Medical Store Department (MSD) and Zanzibar Central Medical Store (CMS)).

## **Your contribution**

Under the supervision of the Chief of Party, and in accordance with the procedures and regulations in places, the Finance and Administration Director is responsible for the following:

- Overseeing all aspects of budgeting, financial management, and financial reporting; sub-contract management and procurement; human resources management; asset management; logistics; and compliance with terms and conditions of the contract.
- Preparing financial reports for submission to USAID, ensuring funds expended are compliant with the U.S. Government regulations and policies, and ensuring systems and processes are implemented effectively to support implementation of the contract, including fraud and risk mitigations practices.

## **Skill & Experience**

- Certified Public Accountant or ACCA is required
- Eight years of experience in financial management of donor-funded programs of similar size, complexity and setting.
- Demonstrated experience in managing and supervising a team.
- Knowledge of U.S Government costs principles, rules and regulations and proven experience applying these in program decision-making.
- Demonstrated experience in managing Sub-Contractors including risk assessment and working with host government entities.
- Ability to communicate effectively in English, both verbally and in writing.
- Exceptional computer skills, particularly in Microsoft Excel, and experience using commercially available accounting software programs.

## **2. JOB TITLE: Malaria Entomology and Vector Control Officer**

- Reports to: Chief of Party – PMI Mbu (Mosquitoes) Project
- Location : Dar es Salaam, Tanzania

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## **Your contribution**

- The Malaria Entomology and Vector Control Officer (MEVCO) will be responsible with component 3 of the project, providing high level technical expertise to NMCP, PORALG and ZAMEP on all aspects of Entomology Monitoring and Vector Control Interventions.

## **Skill & Experience**

- Master's degree in public health, vector biology, entomology, or related field.
- At minimum five years or more management experience in the design, implementation, and management of vector control programs of similar size, complexity, and setting.
- Strong database, excel, and other computer data management skills preferred.

- Excellent knowledge of data collection protocols for quality data collection and verification.
- Exceptionally ability to analyze source of data to identify trends and provide recommendations on project implementation.
- Demonstrated track record in disseminating entomological information/programmatic and research outcomes and findings at national and international conferences, as well as in the published peer-reviewed literature.
- Fluency in Swahili; English written and Oral communication skills.

### **3. JOB TITLE: Chief of Party - PMI Mbu (Mosquitoes) Project**

- Reports to: Country Representatives
- Location : Dar es Salaam, Tanzania

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## Your contribution

- The Chief of Party will be responsible with providing vision, direction, leadership, and management for the project. S/he will serve as project representative to USAID.

## Skill & Experience

- Master's degree in public health or social science.
- Ten years of senior level management experience in the design, implementation, and management of programs of similar size, complexity, and setting;
- Demonstrated experience in providing technical guidance and direction in the areas of malaria vector control interventions including institutional strengthening approaches.
- Demonstrated leadership skills and proven experience in building and maintaining productive working relationships, including building teams and fostering collaborations to achieve program goals, meet program milestone, and produce quality program results;
- Exceptional communications skills in written and spoken English.
- Fluent in Swahili.

## How to apply

### ***Application for the position must include :***

- Cover letter illustrating your suitability for the position against the listed requirements.
- Detailed curriculum vitae showing contact address, email, and day –time mobile phone number (s) and three (3) referees, ONE being your last employer.

Application will be considered valid, if sent/received before 1700hrs, Wednesday, 21 August, 2024. Please note that only short –listed candidates meeting the above requirements will be contacted. Send you application to [recruitment@psi.or.tz](mailto:recruitment@psi.or.tz) in MS Word or PDF file. Indicate the name of position on the subject line of your email.

**Note:**

*PSI is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of actual or perceived race, religion, color, sex, age, national origin, disability, sexual orientation, marital status, personal appearance, matriculation, political affiliation, family status or responsibilities, gender identity or expression, pregnancy, childbirth, related medical conditions or breastfeeding, genetic information, amnesty, veteran, special disabled veteran or uniform service member status or employment status.*